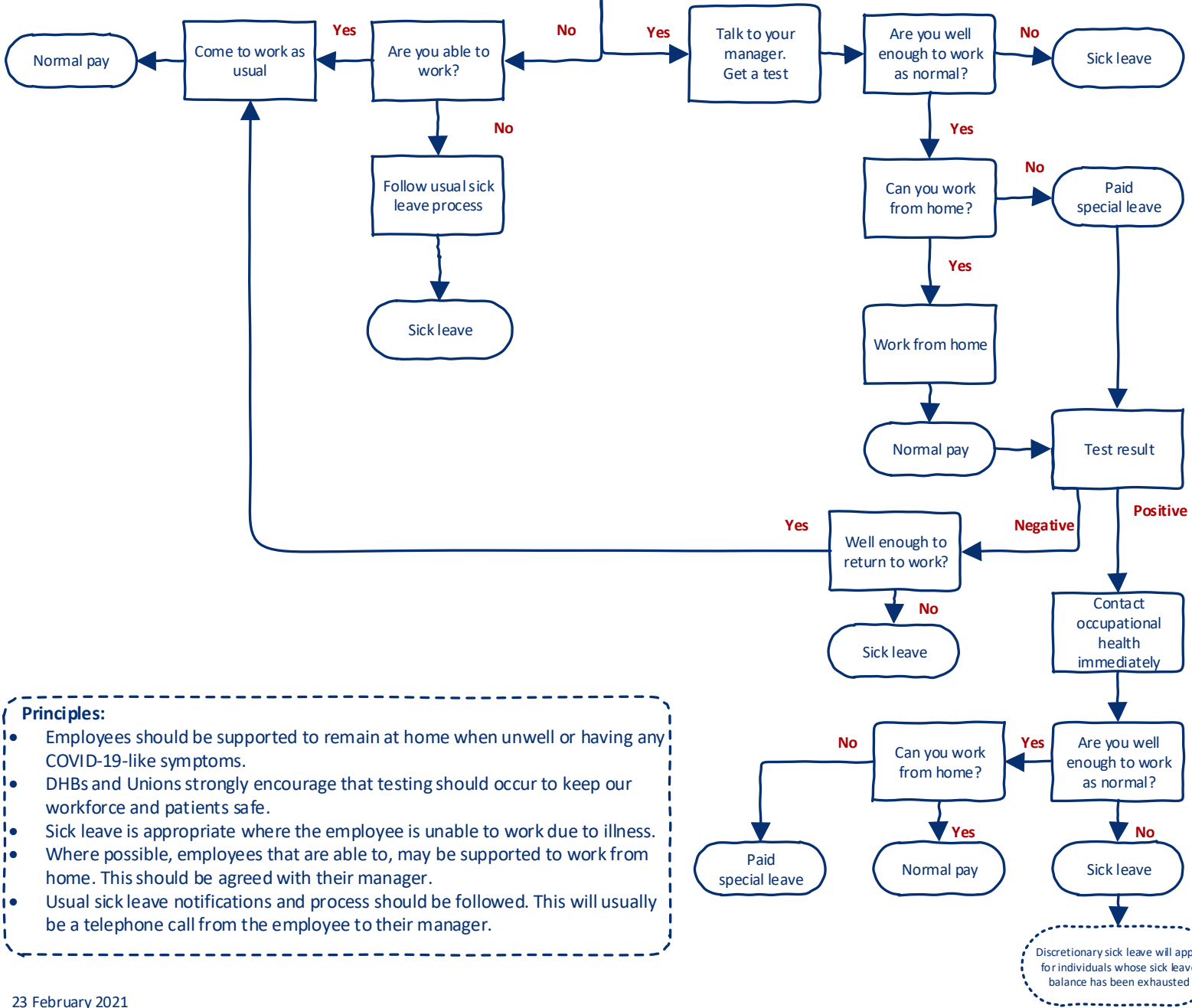


COVID-19 employee Covid symptom screening and leave type
 Flow chart

This is in recognition of the unique circumstances that New Zealand is facing with respect to the COVID-19 pandemic. The conditions will be that this document will be reviewed every 6 months or as the situation evolves.

Symptom Screening Tool: Do you have any of the following symptoms?
 [list all covid symptoms]

- A new or worsening cough
- A fever of at least 38°C
- Shortness of breath
- Sore throat
- Sneezing and runny nose
- Temporary loss of smell



Principles:

- Employees should be supported to remain at home when unwell or having any COVID-19-like symptoms.
- DHBs and Unions strongly encourage that testing should occur to keep our workforce and patients safe.
- Sick leave is appropriate where the employee is unable to work due to illness.
- Where possible, employees that are able to, may be supported to work from home. This should be agreed with their manager.
- Usual sick leave notifications and process should be followed. This will usually be a telephone call from the employee to their manager.